

# WENDLEBURY PARISH COUNCIL

**To Members of the Council:** you are summonsed to attend the Meeting of Wendlebury Parish Council on Thursday 30<sup>th</sup> May 2024 in Wendlebury Village Hall at 7.00pm

**Members of the Public and Press are invited to attend. Please contact the Clerk prior to the meeting Email:** [clerk@wendleburypc.org.uk](mailto:clerk@wendleburypc.org.uk)

*Sarah Kearney*

**Clerk to Wendlebury Parish Council**

## AGENDA

1. To Carry Out the Election of the Chair (Clerk)
2. Apologies for absence – To receive apologies
3. To Carry Out the Election of Vice-Chair (Chair)
4. Requests for Dispensations, Declarations of Interest, gifts, and hospitality – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the agenda, in accordance with the Council's Code of Conduct.
5. Public Participation – to receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
6. To Confirm the Minutes of the Parish Council Meeting held on 28<sup>th</sup> March 2024, previously circulated
7. Reports from District and County Councillors – (Cllr Ian Corkin) and (Cllr Gemma Coton)
8. Update on progress from the Minutes – The Clerk/Chairman will report on the progress of outstanding items which do not require a further decision.
  - 8.1 **EZK329 - MANOR FARM BUNGALOW, MAIN STREET, BICESTER, OX25 2PS** – to discuss the ownership of the substation and agree that work can be done for the above property – PC happy for them to complete these works
9. Governance
  - 9.1 **New Website / Email address** - Website and email address .gov.uk from a company called Parish Online – cost for the year for both £315.00 to consider changing to this company.
10. Finance
  - 10.1 **Financial Report** – to receive the report and the year-end budget monitoring for information
  - 10.2 **Reconciliation of Accounts** – to consider and agree on bank reconciliation with the bank Statements
  - 10.3 **Budget Monitoring for March and April 2023/24** – to consider any overspends
  - 10.4 **Reserves** – to confirm the reserves amounts for 2024/25 (circulated increase amounts) Policy was agreed at the March meeting 2024
  - 10.5 **Statement of Accounts** – to consider and approve the Statement of Accounts for the year ending 31<sup>st</sup> March 2023-24
  - 10.6 **Internal Audit** – to receive and review the report from the Internal Auditor
  - 10.7 **AGAR Signature Redaction** – to consider redaction of the signatures on the web version of the Annual identity theft and GDPR concerns.
  - 10.8 **External Audit** – to consider the 2023/24 AGAR for submission to the External Auditor

- 10.8a Annual Governance Statement – to consider and agree on the accounting Statement Figures
- 10.8b **Electors’ Rights** – to consider and approve the dates
- 10.8c **Statement of Variance** – to consider the draft Statement of Variance
- 10.9 **Annual Subscriptions and Regular Payments** – to consider and agree on the list
- 10.10 **Bank Signatories** – to review and agree on the bank signatories.
- 10.11 **Invoices for payment** – to consider invoices for payment itemised and the payment schedule sheet
- 10.12 **Budget Monitoring for May 2024** – to consider any overspends

## 9. Parish Matters

- 9.1 **Environment Agency** – update (DB)
- 9.2 **Allotments** – update (Clerk)
- 9.3 **Flooding** – update (DB)
- 9.4 **Bicester Police Rural Resilience Group** – update (DF)
- 9.5 **Village Hall Play Equipment** – to discuss the future of the play area
- 9.6 **Draft Newsletter** – to consider and agree on the layout and information
- 9.7 **Church Contribution** – to consider uplift on yearly amount given to them
- 9.8 **Weston-on-the green private club parachute jumping** – to acknowledge concern of another club

## 10. Highways

- 10.1 **SE Relief Road** – update (DB)
- 10.2 **Safer Wendlebury** – update (DB)
  - 10.2a **Speed Watch** – update (DF)

## 11. Planning – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting:

- 11.1 **Siemens** – received email update
  - 11.1a **Meeting with Tritax and Winvic** – to acknowledge notes which have been circulated
- 11.2 – **Local Plan 2040** – Wendlebury has responded, which can be viewed on the below website link <https://www.wendleburypc.org.uk/wp-admin/post.php?post=14724&action=edit>

### Planning Applications New: - to note

- 11.3 **24/00817/F** – The Stables, College Farm, Main Street, Wendlebury, Bicester, OX25 2PR, **The change of use and conversion of equestrian stables an storage barn to a create a single residential dwelling – OBJECTION WITH COMMENTS**
- 11.4 **23/02715/REM** - Land North Of Bicester Avenue Garden Centre, Oxford Road, Bicester, **Reserved matters approval for 23/01080/OUT - Details of access, appearance, landscaping, layout and scale relating to the proposed development of a Class E(g)(i) (formerly B1(a)) office/commercial building and associated development, plus associated car parking**

### Planning Applications Pending: - to note

None

### Planning Application Decisions: – to note

- 11.5 **23/02399/REM** – Land Nth of Bicester Ave Garden Centre, Oxford Road, Bicester, **Reserved matters approval for 23/010580/OUT – details of access, appearance, landscaping, layout and scale relating to the proposed development of class E9(g)(i) (formerly B1(a)) office/commercial building and Class E(g)(ii) (formerly B1 (b)) Research and Development Units, plus associated car parking**
- 11.6 **23/03612/F** - Straw Barn, College Farm, Main Street, Wendlebury - **Variation of Condition 2 of 20/02859/F - to change the roof pitch from 12 to 15 degrees – NO OBJECTION**

## 12. Correspondence – to note correspondence received not otherwise on the agenda were decisions are not required.

- The Rural Service – Circulated each week
- TPO – Orchard Hse Trees
- Flood Risk Management funding
- Ian Corking update – Circulated 19/04/24
- Community First Newsletter – Circulated 19/4/24

**Items for information or next Agenda only** – all items for the next agenda are to be submitted to the Clerk by 20<sup>th</sup> May 2024

**Date of next meeting** – Thursday 25<sup>th</sup> July 2024 at 7.00 pm - Wendlebury Village Hall