

# WENDLEBURY PARISH COUNCIL

**To Members of the Council:** you are summonsed to attend the Meeting of Wendlebury Parish Council on Thursday 25<sup>th</sup> January 2024 in Wendlebury Village Hall at 7.30pm

**Members of the Public and Press are invited to attend. Please contact the Clerk prior to the meeting Email:** [clerk@wendleburypc.org.uk](mailto:clerk@wendleburypc.org.uk)

*Sarah Kearney*

**Clerk to Wendlebury Parish Council**

## AGENDA

1. **Apologies for absence** – To receive apologies
2. **Requests for Dispensations, Declarations of Interest, gifts, and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the agenda, in accordance with the Council's Code of Conduct.
3. **Public Participation** – to receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
4. **To Confirm the Minutes of the Parish Council Meeting held on 30th November 2023, previously circulated**
5. **Reports from District and County Councillors** – (Cllr Ian Corkin) and (Cllr Gemma Coton)
6. **Update on progress from the Minutes** – The Clerk/Chairman will report on the progress of outstanding items which do not require a further decision.
  - 6.1 **Precept for 2024-25** – has been submitted to CDC in December
7. **Governance**
  - 7.1 **Policies** – New and re-adopted policies to be considered and agreed
    - 7.1a **Social Media Policy** – re-adopted
    - 7.1b **Internal Audit Terms of Reference** – re adopted
    - 7.1c **Internal Financial Controls Policy** – re adopted
    - 7.1d **Litter Picking Risk Assessment** – re-adopted
    - 7.1e **Scheme of Delegation** – re-adopted
  - 7.2 **Change of Time of Parish Council Meetings** – to consider moving the meetings start time from 7.00pm instead of 7.30pm
8. **Finance**
  - 8.1 **Financial Report** – to receive the report and the year-end budget monitoring for information
  - 8.2 **Invoices for payment** – to consider invoices for payment itemised and the payment schedule sheet
  - 8.3 **Budget Monitoring Review for January 2024** – to consider overspends and underspends
  - 8.4 **Bank Reconciliation** – to consider and agree on Bank reconciliation with bank statements.
  - 8.5 **ABC Magazine** – to consider and agree on whether MSPC donate to the Magazine, see attached letter.
9. **Parish Matters**
  - 9.1 **Environment Agency** – update (DB)
  - 9.2 **Allotments** – update (Clerk)
  - 9.3 **Flooding** – update (DB)
  - 9.4 **Bicester Police Rural Resilience Group** – update (DF)

- 9.5 **Village Hall Play Equipment** – to discuss the future of the play area
- 9.6 **Newsletter for recruitment for new Councillors** – to consider what information should be included in the newsletter or leaflet.

## 10. Highways

- 10.1 **SE Relief Road** – update (DB)
- 10.2 **Safer Wendlebury** – update (DB)
  - 10.2a **Speed Watch** – update (DF)

## 11. Planning – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting:

- 11.1 – **Siemens** – received email update  
<https://www.wendleburypc.org.uk/wp-content/uploads/2023/09/Tritax-update.pdf>
- 11.2 – **Local Plan 2040** – Wendlebury has responded, can be view on the below website link  
<https://www.wendleburypc.org.uk/wp-admin/post.php?post=14724&action=edit>

### Planning Applications New: - to note

- 11.3 **23/03612/F** - Straw Barn, College Farm, Main Street, Wendlebury - **Variation of Condition 2 of 20/02859/F - to change the roof pitch from 12 to 15 degrees**
- 11.4 **23/03611/F** - College Farm, Main Street, Wendlebury, Bicester, OX25 2PR - **Extension of an existing agricultural building.**

### Planning Applications Pending: - to note

- 11.5 **23/02847/F** – College Farm, Main Street, Wendlebury, OX25 2PR – **The construction and siting of 2 no. self-catering holiday let straw bale cabins, associated change of use and associated works including access track, decking and a sewage treatment plant. NO OBJECTION**
- 11.6 **23/02775/F** – Elm Tree Farm, Main Street, Wendlebury, OX25 2QA, - **Change of use of part of agricultural field for use as a dog walking area. NO OBJECTION**
- 11.7 **23/02803/F** – The old Barn, College Farm, Main Street, Wendlebury, OX25 2PR – **Erection of a single storey glass extension. NO OBJECTION**
- 11.6 **23/02380/F** – East of Kyleburn and West of Manor Farm, Main Street, Wendlebury – **Change of Use of agricultural paddock to secure dog walking area and associated works (including small area of hardstanding and agricultural fencing) NO OBJECTION**
- 11.7 **21/02735/F** – Wendlebury Park Farm, Wendlebury Road, Chesterton, OX25 2PE – **Extension to existing Commercial Building and detached stables with Integrated Store.**
- 11.8 **23/01844/F** – Land Nth East of Holts Farm, Mansmoor Road, Charlton On Otmoor – **Change of Use of land for a mobile home for a temporary period of three years – re-submission of 22/01443/F – No Objection**

### Planning Application Decisions: – to note

## 12. Correspondence – to note correspondence received not otherwise on the agenda were decisions are not required.

- **Rural Services Bulletin** – Circulated weekly
- **OALC Newsletter** – Circulated on 7/12/23
- **Cherwell Parish Bulletin** – Circulated on 16/11/23
- **Community First Oxon Planning & Green Belt** – Circulated on 27/11/23
- **CDC Recharges for Elections 2024/25** - Circulated on 27/11/23
- **Community First Oxfordshire Delivering the Housing that your Rural Community Needs** – Circulated on 27/11/23
- **On Line Parish News** – Circulated
- **CDC Budget Consultation** – circulated on 27/11/23
- **Draft Oxfordshire Councils Charter** – Circulated 15/01/24 – Consultation deadline 11<sup>th</sup> February

**Items for information or next Agenda only** – all items for the next agenda are to be submitted to the Clerk by 10<sup>th</sup> March 2024

**Date of next meeting** – Thursday 28<sup>th</sup> March 2024 at 7.30 pm - Wendlebury Village Hall