

WENDLEBURY PARISH COUNCIL

To Members of the Council: you are summonsed to attend the Meeting of Wendlebury Parish Council on Thursday 25th May 2023 in Wendlebury Village Hall at 7.30pm

Members of the Public and Press are invited to attend. Please contact the Clerk prior to the meeting Email: clerk@wendleburypc.org.uk

Sarah Kearney

Clerk to Wendlebury Parish Council

AGENDA

1. To Carry Out the Election of the Chair – (Clerk)
2. To Carry Out the Election of Vice-Chair – (Chair)
3. Apologies for absence – To receive apologies
4. Requests for Dispensations, Declarations of Interest, gifts, and hospitality – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the agenda, in accordance with the Council's Code of Conduct.
5. Public Participation – to receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders.
6. To Confirm the Minutes of the Parish Council Meeting held on 30th March 2023, previously circulated
7. Reports from District and County Councillors – (Cllr Ian Corkin) and (Cllr Gemma Coton)
8. Update on progress from the Minutes – The Clerk/Chairman will report on the progress of outstanding items which do not require a further decision.
 - 8.1 Changing of Banks from HSBC to Lloyds Bank - update
9. Governance
 - 9.1 Elections – forms to be handed back to Clerk to send to CDC
10. Finance
 - 10.1 Financial Report – to receive the report and the year-end budget monitoring for information
 - 10.2 Budget – to consider the 2023/24 budget and agree
 - 10.3 Reserves – to confirm and agree the reserves for 2023/24
 - 10.4 Statement of Accounts – to consider and approve the Statement of Accounts for the year ending 31st March 2022
 - 10.5 Internal Audit – to receive and review the report from the Internal Auditor
 - 10.6 AGAR Signature Redaction – to consider redaction of the signatures on the web version of the Annual identity theft and GDPR concerns.
 - 10.7 External Audit – to consider the 2022/23 AGAR for submission to the External Auditor
 - 9.7a Annual Governance Statement – to consider and agree on the accounting statement figures
 - 9.7b Electors' Rights – to consider and approve the dates
 - 9.7c Statement of Variance – to consider the draft Statement of Variance
 - 10.8 Annual Subscriptions and Regular Payments – to consider and agree on the list
 - 10.9 Bank Signatories – to review and agree on the bank signatories.
 - 10.10 Invoices for payment – to consider invoices for payment itemised and the payment schedule sheet

10.11 **Changing Banks** – update

11 **Parish Matters**

11.1 **Environment Agency** – update (DB)

11.4 **Allotments** – update (Clerk)

11.5 **Flooding** – update (DB)

9.5a – **Warden Flood Scheme** – (DB)

11.6 **Bicester Police Rural Resilience Group** – update (DF)

11.7 **Defibrillator** – update (DB)

12. **Highways**

12.1 **SE Relief Road** – update (DB)

12.2 **Safer Wendlebury** – update (DB)

12.2a **Speed Watch** – update (CC)

12.3 **Arc** – update

13. **Planning** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting:

13.1 – **Siemens Funding for Traffic Calming** – update

13.2 – **Local Plan 2040** – nothing will be completed until after the Elections

Planning Applications New: - to note

Planning Applications Pending: - to note

13.3 **22/03756/F** – Wendlebury Park Farm, Wendlebury Road, Chesterton, OX25 2PE - **Additional building within existing yard area for associated B1 and B8 use – No objection**

13.4 **23/00438/F** – Mole End, Main Street, Wendlebury, Bicester, OX25 2PS, **Demolition of outbuilding, two-storey extension to side and rear of existing dwelling – Re-submission of 22/01049/F**

13.5 **21/02735/F** – Wendlebury Park Farm, Wendlebury Road, Chesterton, OX25 2PE – **Extension to existing Commercial Building and detached stables with Integrated Store.**

13.6 **22/03033/F** – The Stables, College Farm, Main Street, Wendlebury, OX25 2PR – **The Conversion and infill extension of equestrian Stables to create a single residential dwelling – Objection with comments.**

Planning Application Decisions: – to note

14. **Correspondence** – to note correspondence received not otherwise on the agenda were decisions are not required.

- The Rural Bulletin
- CDC Bulletin updates
- Kate Prudden - Newsletter
- OALC Newsletter
- Healthwatch
- Elections – Information

Items for information or next Agenda only – all items for the next agenda are to be submitted to the Clerk by 1st July 2023

Date of next meeting – Thursday 27th July 2023 at 7.30 pm - Wendlebury Village Hall