

Wendlebury Parish Council

Minutes of the Parish Council meeting held on Thursday 30th March 2023 at 8.00 pm in Wendlebury Village Hall

Present: Cllrs: Doug Blake (Chairman), Brett Chambers (Vice Chair), Adrian Redford, Cllr Charlotte Carry,

In attendance: Sarah Kearney (Parish Clerk), District Councillor: Gemma Coton

Residents: 1

Apologies: Cllr David Ford

1. **To receive and accept apologies for absence** – receive apologies (Clerk)
The Councillors accepted Cllr Ford's apologies.
2. **Requests for Dispensations, Declarations of Interest, gifts, and hospitality**
Nothing was declared.
3. **Public Participation** – to receive questions from members of the public relating to items on the agenda, in accordance with the Council's Code of Conduct and Standing Orders
A resident came to the meeting to ask the Parish Council whether they could support the Village on the Planning Application 22/01772/PIP to object against this. The Councillors already confirmed that they had submitted an Objection against this Planning Application and will be favourable to submit another report again. **ACTION: Clerk to arrange a report to be submitted**
4. **To Confirm the Minutes of the Parish Council Meeting held on 26th January 2023, previously circulated**
The Council unanimously **RESOLVED** that the minutes be accepted as a true and accurate record of the meeting.
5. **Reports from District and County Councillors** – update
Update from District Councillor Gemma Coton – Attended meeting at 8.10 pm.
 - **Local Plan 2040** – Will be delayed until July due to Elections
 - **Elections – 4th May 2023** - Changes to the Voting system – you will require Voter ID for more information please click on this link: <https://www.electoralcommission.org.uk/i-am-a/voter/voter-id>
 - **Kings Coronation** – Funding is still available from Cherwell District Council
6. **Update on progress from the Minutes – The Clerk/Chairman will report on the progress of outstanding items which do not require a further decision.**
Clerk reported:
 - 6.1 **Spring Cleaning** – Equipment has been ordered for 15th April – 10.00 am
 - Election Forms** – All Election Package Forms have now been delivered to Councillors for completion and need to be handed back to Cherwell District Council by the 4th of April no later than 4.00 pm
7. **Governance**
 - 7.1 **Elections** – on 4th May 2023
 - 7.2 **Policies**
 - 7.2a Civility & Respect Pledge
 - 7.2b Financial Regulations – Re-adopted
 - 7.2c Dignity at Work/Bullying and Harassment Policy
 - 7.2d Council Risk Assessment 2023/24The Council unanimously **RESOLVED** and agreed to adopt the above policies
 - 7.3 **Time of Parish Meeting** – to consider and agree to change the time of the meeting from 8.00 pm to 7.30 pm
The Council unanimously **RESOLVED** and agreed to change the time of the meeting to start at 7.30 pm
8. **Finance**
 - 8.1 **Financial Report** – Clerk Reported:
Current Account - £ 5,574.10

Deposit Account - £16,313.71
Total = £21,887.81

March payments: £1,142.32 Plus an extra payment of £493.00 agreed on the night of the meeting so the payment was **£1,635.32**

Income Received:
Total = £0.00

8.2 Invoices for payment 30th March 2023

	Cheque no:	Payee and reason	Budget	Minute Ref	Amount	Powers
1	200301	OALC	Training	12/23	£36.00	
2	200302	Community First Oxfordshire	Subscriptions	12/23	£55.00	
3	200303	OALC	Subscriptions	12/23	£156.00	
4	200304	T P Jones & Co LLP	Payroll	12/23	£80.52	
5	200305	Clerk Salary	Salary	12/23	£742.80	
6	200306	HMRC - Tax	HMRC	12/23	£72.00	
Total					£1,142.32	

8.3 **Budget Monitoring Review** – Went through the March budget, all sections are within budget
 The Council unanimously **RESOLVED** and agreed to all the payment and financial report

8.4 **Reconciliation of Accounts** – agree with bank statement

The Council unanimously **RESOLVED** and agreed, signed by Chairman and Vice-chair

8.5 **Bank Changes** – All paperwork has been submitted to Lloyds Bank to change from HSBC, but when checking this week they couldn't find the paperwork so are sending out a new pack of forms.

9. Parish Matters

9.1 **Environment Agency – Cllr Blake reported:** No update

9.2 **Allotments – Clerk reported:** No update.

9.3 **Flooding – Cllr Blake reported:** The Flood Warden Scheme, has been in contact with the Parish Council, who are looking for volunteers who regularly walk their dogs to report back regarding the situation of Ditches and Brooks where they are blocked with trees and other items. It was reported that 1 – resident of the village would be interested in doing this job. **ACTION: Cllr Blake will take details to pass onto the Flood Warden Scheme.**

9.6 **Bicester Police Rural Resilience Group** – no update

9.7 **Defibrillator – Cllr Blake reported:** The Defibrillator has now been registered with British Heart UK, the machine does require new pads which need to be ordered.
 The Council unanimously **RESOLVED** and agreed for the pads to be ordered.

9.8 **Village Spring Clean** – 15th April at 10.00 am meeting at Village Hall

9.9 **Village Hall Minibus – Cllr Blake reported:** Due to covid the village minibus wasn't used during this period for two years. When the minibus could finally be used and went for service there were many items which had to be repaired. The Invoice was £1,506.90 but they only had £1,113.31 left in the account so we're short £493.00. The Parish Council were asked whether they could donate the rest of the money towards these repairs.

The Council unanimously **RESOLVED** and agreed to pay the amount of £493.00, cheque was completed and signed by Chairman and Vice-Chair night of the meeting.

10. Highways

10.1 **SE Relief Road** – No update

10.2 **Speed Watch** – Cllr Carry has been in contact with TVP and now will be setting up the training

10.3 **ARC** – No update

11. **PLANNING** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting:

11.1 – **Siemens Funding for Traffic Calming** – **Action: Clerk to arrange a meeting with Tritax**

11.2 – **Local Plan 2040** – nothing will be completed until after the Elections

PLANNING APPLICATIONS NEW: - to note

11.3 **23/00438/F** – Mole End, Main Street, Wendlebury, Bicester, OX25 2PS, **Demolition of outbuilding, two-storey extension to side and rear of existing dwelling – Re-submission of 22/01049/F**

PLANNING APPLICATIONS PENDING: - to note

- 11.4 22/03756/F – **Wendlebury Park Farm, Wendlebury Road, Chesterton, OX25 2PE** - Additional building within existing yard area for associated B1 and B8 use – **No objection**
- 11.5 **21/02735/F** – Wendlebury Park Farm, Wendlebury Road, Chesterton, PX25 2PE – **Extension to existing Commercial Building and detached stables with Integrated Store.**
- 11.6 **22/03033/F** – The Stables, College Farm, Main Street, Wendlebury, OX25 2PR – **The Conversion and infill extension of equestrian Stables to create a single residential dwelling – Objection with comments.**

PLANNING APPLICATION DECISIONS: – to note

12. Correspondence – to note correspondence received not otherwise on the agenda were decisions are not required.

- The Rural Bulletin
- CDC Bulletin updates
- Kate Prudden - Newsletter
- OALC Newsletter
- Healthwatch
- Bicester Police Rural Resilience Group – next meeting on 15th February 2023 at Chesterton Community Centre
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Items for information or next Agenda only – all items for the next agenda are to be submitted to the Clerk by 24th April 2023

DATE OF NEXT MEETING – 25th May 2023 at 7.30 pm - Wendlebury Village Hall

The meeting closed at 9.30 pm.

Signed Dated