

**MINUTES OF A MEETING OF WENDLEBURY ANNUAL PARISH COUNCIL**  
**HELD ON THURSDAY 25<sup>TH</sup> NOVEMBER 2022, IN**  
**WENDLEBURY VILLAGE HALL AT 8.00PM**

**Present:** Cllrs: Doug Blake (Chairman), Brett Chambers (Vice Chair), Adrian Redford, David Ford, ,  
District Councillor: Gemma Coton

**In attendance:** Sarah Kearney (Parish Clerk)

**Residents Attendance:** 0

**Apologies:** Cllr Charlotte Carry & Cllr Ian Corkin

1. **To receive and accept apologies for absence** – receive apologies (Clerk)  
The Council received and accepted apologies from Cllr Charlotte Carry
2. **Requests for Dispensations, Declarations of Interest, gifts, and hospitality**  
**None**
3. **Public Participation** – to receive questions from members of the public relating to items on the agenda, in accordance with the Council’s Code of Conduct and Standing Orders  
**No Comments received**
4. **To Confirm the Minutes of the Parish Council Meeting held on 29<sup>th</sup> September 2022, previously circulated**  
The Council unanimously **RESOLVED** that the minutes be accepted as a true and accurate record of the meeting.
5. **Reports from District and County Councillors** – update  
**Update from District Councillor Gemma Coton – Attended meeting at 8.15 pm.**
  - CDC Meeting on 17th October – Motions passed and not passed
    - **Fracking** – No Zone Fracking – Passed
    - **Water Sewage Transparency** – Passed
    - **Climate and Ecology** – Not passed.
    - **Investment Zone** – Not passed
  - **Enforcement Planning meeting** – still working on a date (How Planning works in Cherwell)
  - **Local Plan 2040**
    - The consultation period for the plan will be 14th Dec – 8th February this is a full consultation so possible changes to the plan depend on feedback. CDC stressed that after this period it will not be possible to change the Plan, so it is important that all comments are received during the consultation period.
    - There are three main themes to take into consideration with the plan: 1. Meeting the challenge of climate change 2. Creating a sustainable economy 3. Creating healthy and sustainable communities
    - Developments of 100 or more dwellings will only be considered in the four strategic areas of Banbury, Bicester, Kidlington, and Heyford Park.
    - Developments in rural areas are limited to larger villages (currently village category A. CDC expects the number of category villages to reduce from 15 to 10). Each of the larger villages will have an allocation based on a range of factors. CDC will work with the villages to decide where these will go.
    - There are currently 22,568 homes planned between 2020 & 2040.
    - They are currently planning for an additional 4500-6800 homes, but this number will be refined when CDC gets the OGNA report 6. Update on progress from the Minutes– The Clerk/Chai
6. **Update on progress from the Minutes – The Clerk/Chairman will report on the progress of outstanding items which do not require a further decision.**  
**Clerk reported:**
  - 6.1 **New Bench and relocation of the original Bench** – There has been a new bench purchased and placed on the main street and the old bench was relocated to the Village Hall as part of the War Memorial for Remembrance Day services.
  - 6.2 **Remembrance Day** – The service on the 11<sup>th</sup> of November was well supported at the Village Hall

**7. Governance**

- 7.1 **Code of Conduct** – Went to Training on 23<sup>rd</sup> November, at CDC there are still sections of the Policy which need defining and once this has been done then the Parish will adopt it.
- 7.2 **Dignity at Work/Bullying and Harassment Policy** – to consider and agree to adopt.  
The Council unanimously **RESOLVED** and agreed to adopt the policy.

**8. Finance**

- 8.1 **Financial Report** – Clerk Reported:  
Current Account - £ 7,481.49  
Deposit Account - £16,256.23  
**Total = £23,737.72**

**November payments: £670.48**  
**Uncleared Cheques from last month: £374.78**

**Income Received:**  
**Total = £0.00**

8.2 **Invoices for payment 29<sup>th</sup> September 2022**

	<b>Cheque no:</b>	<b>Payee and reason</b>	<b>Budget</b>	<b>Minute Ref</b>	<b>Amount</b>	<b>Powers</b>
1	200194	CDC – Dog Bin Emptying	Dog Bin Emptying	10/22	£190.48	Clean neighbourhood and Environment Act 2005 S19 S30 Pt 6
2	200195	Royal British Legion - Poppy Wreath	S137 Grant	10/22	£20.00	Local Government Act 1972 bs139(1)
3	200193	Cyan – Bench for High Street	Contingency	10/22	£460.00	Public Health Act 1875 s19
<b>Total</b>					<b>£670.48</b>	

- 8.3 **Budget Monitoring Review** – All sections are on a budget are within budget
- 8.4 **Budget for 2023/24** – to consider and agree to the budget
- 8.5 **Staff Salary** – to note the NALC revised cost of living salary scale for the Clerk for 2022/23 together with the amount backdated to and to revise pay grade increase due to ILCA qualification and internal audit report.  
The Council unanimously **RESOLVED** and agreed to the Budget for 2023/24 and Clerk Salary back pay.

**9. Parish Matters**

- 9.1 **Environment Agency – Cllr Blake reported:** No update
- 9.2 **Village Hall** – Cllr Chambers has forwarded the Grant funding scheme which was sent to the Parish Council to the Village Hall Chairman.  
CDC has notified Parish Councils there is Rural England Prosperity Funding. The Clerk has completed an application form for the extension project for the Wendlebury Village Hall.
- 9.3 **Play Equipment** – As above an application form was also completed for new play equipment
- 9.4 **Allotments – Clerk reported:** No update.
- 9.5 **Flooding – Cllr Blake reported:** No updates
- 9.6 **Bicester Police Rural Resilience Group** – The meeting was held at Chesterton Community Centre on 26th October and was fully supported.
  - Speed Watch presentation introducing the new scheme
  - Matthew Barber - Police and Crime Commissioner for TVP
  - The next meeting will be held at Chesterton Community Centre on Wednesday 15th February 2023

**ACTION: Cllr Carry to email all volunteers to inform them how to start their training session and to speak to TVP, to get this started.**
- 9.7 **Defibrillator – Cllr Blake reported:** That he has spoken to Heart Foundation and the Defibrillator wasn't registered, which has now been done. Now to make sure that the Defibrillator is in full working order and to make sure this is checked weekly.

**10. Highways**

- 10.1 **SE Relief Road** – No update
- 10.2 **Speed Watch** – No update
- 10.3 **ARC** – No update

- 11. PLANNING** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting:  
11.1 – **Siemens Funding for Traffic Calming** – update from meeting on 4<sup>th</sup> November 2023 (DB/BC)

**Planning Applications New:** - to note  
**None**

**Planning Applications Pending:** - to note

- 11.2 **21/02735/F** – Wendlebury Park Farm, Wendlebury Road, Chesterton, PX25 2PE – **Extension to existing Commercial Building and detached stables with Integrated Store.**  
11.3 **22/03033/F** – The Stables, College Farm, Main Street, Wendlebury, OX25 2PR – **The Conversion and infill extension of equestrian Stables to a create a single residential dwelling – Objection with comments**

**Planning Application Decisions:** – to note

- 11.4 **22/01049/F** – Mole End, Main Street, Wendlebury, OX25 2PS – **Single Storey Porch and two-storey extension to side and rear of existing dwelling – Application was refused 12/7/22**

- 12. CORRESPONDENCE** – to note correspondence received not otherwise on the agenda were decisions are not required.

- The Rural Bulletin
- CDC Bulletin updates
- Kate Prudden - Newsletter
- OALC Newsletter
- Healthwatch
- Bicester Police Rural Resilience Group – next meeting on 15<sup>th</sup> February 2023 at Chesterton Community Centre

**ITEMS FOR INFORMATION OR NEXT AGENDA ONLY** – all items for the next agenda are to be submitted to the Clerk by 6<sup>th</sup> January 2023

**DATE OF NEXT MEETING** – 26<sup>th</sup> January 2023 at 8.00 pm - Wendlebury Village Hall

**The meeting closed at 9.40 pm**

Signed ..... Dated .....