

MINUTES OF A MEETING OF WENDLEBURY ANNUAL PARISH COUNCIL
HELD ON THURSDAY 29TH SEPTEMBER 2022, IN
WENDLEBURY VILLAGE HALL AT 8.00PM

Present: Cllrs: Doug Blake (Chairman), Brett Chambers (Vice Chair), Adrian Redford, David Ford, Cllr Charlotte Carry, District Councillor: Gemma Coton

In attendance: Sarah Kearney (Parish Clerk)

Residents Attendance: 0

Apologies: Cllr Angus Patrick & Cllr Ian Corkin

1. **Apologies for absence** – receive apologies (Clerk)

Cllr Angus Patrick

2. **Requests for Dispensations, Declarations of Interest, gifts, and hospitality**

None

3. **Public Participation** – to receive questions from members of the public relating to items on the agenda, in accordance with the Council’s Code of Conduct and Standing Orders

No Comments received

4. **To Confirm the Minutes of the Parish Council Meeting held on 28th July 2021, previously circulated**

The Council unanimously **RESOLVED** that the minutes be accepted as a true and accurate record of the meeting

5. **Reports from District and County Councillors** – update

Update from District Councillor Gemma Coton – Attended meeting at 8.15 pm

- **Older People’s Day** – This Event will be held at Ex-Servicemen’s Club on 30th September from 9.00 am to 12.00 pm, loads of different activities e.g., Exercise, Cooking, Blood Pressure checks.
- **Bicester Village Consultation for New Car Park** – This will be happening on Thursday 6th October 4.00 – 8.00 pm and Saturday 8th October 10.00 am to 1.00 pm.
- **Support for Ukrainians** – OCC are giving free three-month bus passes for the Ukrainians

6. **Update on progress from the Minutes – The Clerk/Chairman will report on the progress of outstanding items which do not require a further decision.**

Clerk reported:

- **Survey on Traffic Calming Completed** – All results back from residents and will be discussed later in the meeting

7. **Governance**

7.1 **Code of Conduct** – Training was cancelled due to the Queen’s Death and now has been decided that training is for Clerk only

7.2 **Meeting Dates for 2023** – approve the dates for next year’s meetings.

The Council unanimously **RESOLVED** and agreed to the dates for next year’s meeting in 2023

8. **Finance**

8.1 **Financial Report** – Clerk Reported:

Current Account - £ 8,187.97

Deposit Account - £16,248.32

Total = £24,436.29

September payments: £1,347.01

Uncleared Cheques from last month: None

Income Received:

HMRC Vat Reclaim £ 383.47

Second Half of Precept £3,575.50

Total = £3,958.97

8.2 Invoices for payment 29th September 2022

	Cheque no:	Payee and reason	Budget	Minute Ref	Amount
1	200187	Sarah Kearney – Flyers	Newsletters	09/22	£18.00
2	200188	Wendlebury Play Area	Play Area	09/22	£250.00
3	200189	Website Navitas	Website	09/22	£124.78
4	200190	Flowers for the Queen	Contingencies	09/22	£40.00
5	200191	Clerk Salary	Salary	09/22	£683.80
6	200192	H M R C – employment Tax	HMRC	09/22	£230.43
Total					£1,347.01

8.3 **Budget Monitoring Review** – All sections are on a budget, except for the invoice received for Employment Tax, but have enough funds to pay for this

8.4 **Internal Auditor for 2022/2023** – require approval from the councillors to ask Elaine Anstee to complete the Internal Audit for 2022/23.

The Council unanimously **RESOLVED** and agreed to appoint Elaine Anstee to complete the internal audit for the 2022/23 end-year accounts

9. Parish Matters

- 9.1 **Environment Agency – Cllr Blake reported:** Environment Agency have cleared weeds from the Brook, also noticed that Oil had been found in the Brook outside the Laurels. On further investigation, it was found that the Oil which is Cooking Oil has come from the Pub across the road. Environment Agency has been contacted as well as the Environment Agency from Cherwell District Council. This has now been cleared up but some damage to plants and wildlife has happened. Parish will be keeping eye on this to make sure that it doesn't happen again.
- 9.2 **Village Hall** – The Chair of the Village Hall Committee was invited to attend the Parish Meeting to discuss the Parish Council donating toward the development of the Village Hall. Unfortunately, nobody attended to discuss the donation they require towards the building works.
- 9.3 **Play Equipment** – Parish Council agreed to the yearly payment of £250.00 towards the upkeep of the equipment.
- 9.4 **Allotments – Clerk reported:** No update.
- 9.5 **Flooding – Cllr Blake reported:** No updates
- 9.6 **Bicester Police Rural Resilience Group** – No update, the next meeting will be on 26th October at the Chesterton Community Centre
- 9.7 **Relocation of War Memorial Bench** – It was agreed at the last meeting that the Bench could be moved to the Village Hall, but now requires a replacement bench. Cllr Blake showed the other Councillors two different benches to replace the one which will be moved. It was decided that all councillors would like the Balmoral Bench.
The Council unanimously **RESOLVED** and agreed to the Balmoral Bench to be ordered to replace the other bench which will move to the village hall. **ACTION: Clerk to order the Bench**
- 9.8 **Defibrillator** – Cllr Blake reported that he will be speaking to Heart Foundation to see whether they could arrange for somebody to come out to service the Defibrillator.

10. Highways

- 10.1 **SE Relief Road** – No update, **Cllr Coton reported:** that she has a Colleague at Cherwell District Council who is trying to find out more information and what is happening regarding SE Relief Road.
- 10.2 **Speed Watch** – **Cllr Carry reported:** she had a meeting with Cllr Rogers from Chesterton Parish Council, and she has advised on how to set up the Speed Watch within Wendlebury. Cllr Carry has already contacted TVP for them to activate them on the system, just waiting to hear back from him.
- 10.3 **Traffic Calming Survey Results** – Cllr Blake and Clerk have received several surveys back from residents with very positive feedback on what they would like to see within the village. There is now a meeting being arranged with Siemens and Cllr Blake and Cllr Chambers who will meet with Siemens to discuss the way forward for the village.
- 10.4 **ARC** – no update – **Cllr Chambers reported:** that he had been to a conference meeting which had suggested that Central Government may be looking to see whether this project will go ahead or not.

11. **PLANNING** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting:

10.1 – **Siemens Development** – No update

10.2 – **Siemens S106** – Meeting being arranged to discuss Traffic Calming

PLANNING APPLICATIONS NEW: - TO NOTE

- 10.3 **22/01049/F** – Mole End, Main Street, Wendlebury, OX25 2PS – **Single Storey Porch and two-storey extension to side and rear of existing dwelling – No Objection**
- 10.4 **22/01772/PIP** – Land to rear of Bridge Hse, Main Street, Wendlebury, OX25 2PW – **Residential development of 2,3 dwellings – OBJECTION**

PLANNING APPLICATIONS PENDING: - TO NOTE

- 10.3 **21/02735/F** – Wendlebury Park Farm, Wendlebury Road, Chesterton, PX25 2PE – **Extension to existing Commercial Building and detached stables with Integrated Store.**

PLANNING APPLICATION DECISIONS: – TO NOTE

None

- 11. CORRESPONDENCE** – to note correspondence received not otherwise on the agenda were decisions are not required.
 - The Rural Bulletin
 - CDC Bulletin updates
 - Kate Prudden - Newsletter
 - OALC Newsletter
 - Healthwatch
 - Bicester Police Rural Resilience Group – next meeting on 26th October at Chesterton Community Centre
- 12. ITEMS FOR INFORMATION OR NEXT AGENDA ONLY** – all items for the next agenda to be submitted to the Clerk by 1st September 2022
- 13. DATE OF NEXT MEETING** – 24th November 2022 at 8.00 pm - Wendlebury Village Hall

The meeting closed at 9.35pm

Signed Dated