

MINUTES OF A MEETING OF WENDLEBURY PARISH COUNCIL

HELD ON THURSDAY 31ST MARCH 2022, IN

WENDLEBURY VILLAGE HALL AT 8.00PM

Present: Cllrs: Doug Blake (Chairman), Brett Chambers (Vice Chair), Adrian Redford, Charlotte Carry Cllr: David Hughes

In attendance: Sarah Kearney (Parish Clerk)

Apologies: Cllr David Ford & Cllr Ian Corkin

1. Apologies for absence – to received apologies (Clerk)

The Council accepted Cllr Ford apologies

2. Requests for Dispensations, Declarations of Interest, gifts, and hospitality

None

3. Public Participation

No Comments received

4. To Confirm the Minutes of the Parish Council Meeting held on 27th January 2021, previously circulated

The Council unanimously **RESOLVED** that the minutes be accepted as a true and accurate record of the meeting.

5. Reports from District and County Councillors – update

Cllr Ian Corkin unable to attend Parish meeting, email the following update: **(FOR MORE DETAILS INFORMATION PLEASE SEE FULL DETAILS EMAIL ON WENDLEBURY WEBSITE)**

- **Junction 10 Application** – CDC have received an application from Albion Land for 3 million sq ft of B8 (large sheds) at Baynards Green.
- **Strategic Rail Freight Terminal** – There are emerging plans for Strategic Rail Freight Terminal adjacent to the rail line between Ardley and Middleton Stoney
- **Great Wolf – Chesterton** – are busy with pre-commencement works. This has already caused issues for the village and the PC are actively following these up on a case-by-case basis
- **Siemens Junction 9** – The application is due in the next couple of weeks.
- **Little Chesterton Gated Road** – The designs have been done and now organising funding.
- **Flooding Issues** – Much has been achieved since the events of December 2020, but there are still some outstanding issues that need to be progressed. There will be motion going to OCC to request a wider infrastructure review.

6. Update on progress from the Minutes – The Clerk/Chairman will report on progress of outstanding items which do not require further decision.

Clerk reported:

6.1 **Arrange a meeting with Jacqui Cox and Dave Catling – OCC** – No update

6.2 **Footpath Bridge Over Langford Brooke** – Email OCC Beth Redford explaining that when the bridge was built there was ditch when you step off the bridge and this fills up with water so unable to use after you had wet weather. Pictures have been sent and still haven't received any response back from OCC.

6.3 **Plaque Cost for War Memorial** – Require size of Plaque and what wording required to complete a quote – **ACTION: Cllr Carry will take picture of plaque at Church and sent to Clerk**

7. Governance

7.1 **Vacancy – Clerk reported:** Advert has been displayed on Notice Board and ABC; still haven't had any response could we do leaflet drop. Cllr Blake suggested that we asked residents if they would like training on defibrillator and advertise Spring Clean in the Village. **ACTION: Clerk to organise leaflet**

7.2 **Change Meeting in May – Clerk reported:** That May meeting date needed to be changed to 24th June. The Council unanimously **RESOLVED** and agreed to the change of date

7.3 **Annual Parish Meeting – Clerk reported:** The Annual Meeting would need to be held on the same day as the June meeting so arrange Hall Hire from 7.00 – 8.00pm for Annual Meeting and Parish Council Meeting to run from 8.00 – 9.00pm

The Council unanimously **RESOLVED** and agreed to run Annual Meeting alongside the Parish Council meeting on the same day.

8. Finance

8.1 **Financial Report** – Clerk Reported:

Current Account -	£ 4,002.29
Deposit Account -	£16,243.49
Total =	<u>£20,245.78</u>

Outstanding payments £1,145.52 for March
Uncleared Cheques £85.77

Income Received: Allotment Rent £30.00

8.2 **Invoices for payment** – to consider and approve invoices for payment itemised on the payment schedule
 The Council unanimously **RESOLVED** and agree to all below payments

Invoices for payment 31st March 2022

	Cheque no:	Payee and reason	Budget	Minute Ref	Amount
1	200175	Countrywide Grounds Maintenance – Feb & March 22	Grass Cutting & Weeding	06/22	166.12
2	200177	OALC Subscription	Subscription	06/22	150.00
3	200178	Clerk Salary	Salary	06/22	711.20
4	200179	T P Jones & co LLP	Payroll	06/22	73.20
Total					£1,100.52

The council unanimously **RESOLVED** and agreed that **Open Spaces Society Subscription** could be cancelled

8.3 **Budget Review** – Clerk sent out 2021/22 Budget monitoring sheet to Councillors prior to meeting. It indicates that expenditure is on target, only couple of budget items overspent but reasons have been given.
 The Council unanimously **RESOLVED** and agreed to Financial Report, Payment List and Budget Review.

9. Parish Matters

- 9.1 **Environment Agency – Cllr Blake reported:** Still unable to contact anybody for updates
- 9.2 **Safer Wendlebury** – Cllr Chambers asked if he could have the software from the Speed sign to analyse the data. **ACTION: Cllr Blake to pass on software**
- 9.3 **SE Relief Road** – Still not further updates
- 9.4 **Allotments – Clerk reported:** A meeting was held with Cllr Redford, Clerk and two Allotments holders
- Plots need to be numbered, there are 10 plots and only have half plot which is available at the present
 - Allotment requires some replacement fencing. Allotment holder was going to send me some details so it could be priced up
 - Payments have been received for new tenancy agreement for 2022-23 only one outstanding
 - It was agreed that regular plot inspections will be done by Cllr Redford
- 9.5 **Flooding – Cllr Blake reported:** Received email from Cllr Ian Corkin that Tony Brummell from CDC met with the J9 development team the developers have only agreed VERBALLY to considerably improve the flood attenuation on the site, both Tony Brummell, OCC and WPC need to scrutinise what's in the formal Planning application relating to this., also received drawings and detailed background information on their proposals. They seem to be very conducive to offering betterment where they can.
 Looking upstream from the A41 crossing the watercourse bifurcates, the right-hand leg leading to Little Chesterton and the left-hand leg towards the M40 and then under it to where it rises at Spring Well Farm. The left leg is the one to be diverted around the development site where over-attenuation is possible which will add protection to Wendlebury. Unfortunately, it seems the right leg which will receive flows from Great Wolf is outside the area under the J9 developer's control.
 It has been asked an accompanied site visit so they can further understand the watercourses within and around it.
- 9.6 **Arc** – no updates
- 9.7 **Bicester Police Rural Resilience Group** – No update
- 9.8 **Willow Trees Opposite Lion Pub – Clerk reported:** No update still not heard anything from OCC
- 9.9 **Queen Platinum Jubilee – Clerk report:** Chair of Wendlebury Village Hall has agreed to plant a tree and it was suggested that Cllr Blake met with Chair from Village Hall to discuss the best position where they should plant the tree at the Village Hall. All Councillors agreed that it would be nice to have apple tree with a plaque.
ACTION: Clerk to arrange purchasing of Tree and Plaque
- 9.10 **Spring Clean Day** – The councillors agree to do spring clean on Saturday 9th April at 10.00am meeting at the Village Hall

10. **PLANNING** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting:

New Planning Applications: - to note

- 9.1 **21/02735/F** – Wendlebury Park Farm, Wendlebury Road, Chesterton, PX25 2PE – **Extension to existing Commercial Building and detached stables with Integrated Store.**
- 9.2 **21/04134/F** – NM Agriculture Ltd - **Part of OS Parcel 5720 east of Kyleburn & West of Manor Farm, Main Street, Wendlebury** – Relocation of Existing Field, access, and permanent closure of existing gateway.
- 9.3 **21/04218/F** – **Moorhouse, Church Lane, Wendlebury, OX25 2PN** – Extension and alterations to existing house, including alternations to external appearance – re-submission of 21/02277/F

The Council unanimously **RESOLVED** and agreed ‘No Objection’ to the above Planning Applications

Pending Planning Applications: - to note

None

Planning Application Decisions: – to note

None

11. Correspondence – received

- The Rural Bulletin
- CDC Bulletin updates
- Kate Prudden - Newsletter
- OALC Newsletter
- Healthwatch

12. Items for information or next Agenda only – all items for the next agenda to be submitted to the Clerk by 14th June 2022

13. Date of next meeting – date of the next meeting Friday 24th June 2022 and Annual Parish Meeting starting at 7.00pm – 8.00pm

The meeting closed at 9.40pm

Signed Dated