

WENDLEBURY PARISH COUNCIL

To Members of the Council: you are summonsed to attend the Meeting of Wendlebury Annual Parish Council on Friday 24th June 2022 in Wendlebury Village Hall at 8.00pm

Members of the Public and Press are invited to attend. Please contact the Clerk prior to the meeting (this is due to Covid-19 restrictions otherwise you will not be able to attend). Email: clerk@wendleburypc.org.uk

AGENDA

1. To Elect the Chairman for the year 2022/23
2. To Elect the Vice Chairman for the year 2022/23
3. Apologies for absence – To receive apologies
4. Requests for Dispensations, Declarations of Interest, gifts, and hospitality – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the agenda, in accordance with the Council’s Code of Conduct.
5. Public Participation – to receive questions from members of the public relating to items on the agenda, in accordance with the Council’s Code of Conduct and Standing Orders.
6. To Confirm the Minutes of the Parish Council Meeting held on 31st March 2022, previously circulated
7. Reports from District and Country Councillors –
8. Update on progress from the Minutes – The Clerk/Chairman will report on the progress of outstanding items which do not require a further decision.
9. Governance
 - 9.1 Vacancy – update (Clerk)
10. Finance
 - 10.1 **Financial Report** – to receive the report and Year End budget monitoring for information.
 - 10.2 **Budget** – to confirm the 2022/23 budget.
 - 10.3 **Reserves** – to consider and agree on the Policy and confirm the Reserves for 2022/23
 - 10.4 **Statement of Accounts** – to consider and approve the Statement of Accounts for the year end 31st March 2022
 - 10.5 **Asset Register** – to update the Asset Register.
 - 10.6 **Internal Audit** – to receive the report from the Internal Auditor.
 - 10.7 **AGAR Signature Redaction** – to consider redaction of the signatures on the web version of the Annual Governance and Accountability Return to protect the signatories from “specific and identifiable threats” of identity theft and GDPR concerns.
 - 10.8 **External Audit**
 - 10.8a **Certificate of Exemption** – to consider whether to complete a Certificate of Exemption from submission to the External Auditor due to being under the £25,000 threshold or to have a Limited Assurance Review
 - 10.8b **Annual Governance Statement** – to consider the questions and respond accordingly.
 - 10.8c **Audit Accounting Statements** – to consider and agree on the accounting statement figures.
 - 10.8d **Electors’ Rights** – to note the dates of the Exercise of Public Rights as 6 June to 15 July 2022
 - 10.8e **Statement of Variance** – consider the draft Statement of Variance
 11. Annual Subscriptions and Regular Payments – to consider and agree on the list
 12. Banking signatories – to review and agree on the bank signatories
 13. Invoices for payment – consider invoices for payment itemised on the payment schedule

14. Parish Matters

- 14.1 **Environment Agency** – to receive a progress report (DB)
- 14.2 **Safer Wendlebury** - to receive a progress report (DB)
- 14.3 **SE Relief Road** – to receive a progress report.
- 14.4 **Allotments** – to receive a progress report (Clerk)
16.4a Allotment expenditure, request for equipment – (clerk)
- 14.5 **Flooding** – to receive a progress report (DB)
- 14.6 **Arc** – to receive a progress report.
- 14.7 **Bicester Police Rural Resilience Group** – update (DF)
- 14.8 **Donation to the Village Hall for the Extension** - Clerk

15. PLANNING - To consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting:

15.1 – **Siemens Development** – update from 17th June Meeting (BC/DB)

Planning Applications New: - to note

None

Planning Applications Pending: - to note

- 15.2 **21/02735/F** – Wendlebury Park Farm, Wendlebury Road, Chesterton, OX25 2PE – **Extension to existing Commercial Building and detached stables with Integrated Store.**
- 15.3 **22/01144/F** - Tritax Symmetry Oxford North Ltd & Siemens Healthineers - **Full planning application for the erection of a new high quality combined research, development and production facility comprising of Class B2 floorspace and ancillary office floorspace with associated infrastructure including: formation of signal-controlled vehicular access to the A41 and repositioning of existing bus stops; ancillary workshops; staff gym and canteen; security gate house; a building for use as an energy centre (details of the energy generation reserved for future approval); loading bays; service yard; waste management area; external plant; vehicle parking; landscaping including permanent landscaped mounds; sustainable drainage details; together with the demolition of existing agricultural buildings within the red line boundary; and the realignment of an existing watercourse.**

Planning Application Decisions: – to note

- 15.4 **22/00917/F** - 19 Rectory Close, Wendlebury, Oxfordshire, OX25 2PG - **Removal of the existing flat roof and balcony, partial enclosure of balcony to form en-suite, proposed open sided porch with lean-to tiled over. Proposed rooflight on front roof slope and associated internal alterations. Render existing external brickwork elevations including brickwork inset on the front gable.**

16. Correspondence – to note correspondence received not otherwise on the agenda were decisions are not required.

- The Rural Bulletin
- CDC Bulletin updates
- Kate Prudden - Newsletter
- OALC Newsletter
- Healthwatch

17. Date of next meeting – to confirm the date of the next meeting as 28th July 2022

Meeting finished at: