

**Minutes of a Meeting of Wendlebury Parish Council held on
Thursday 23 January 2020, in Wendlebury Village Hall at 8.00pm**

- Present:** Brett Chambers, David Ford, Tim Hibbert (Chairman), Katy Mimpres, Kathy Sharp
- In attendance:** 3 members of the public; Cllr David Hughes (CDC) (left 8.40pm)
- Apologies:** Charlotte Carry, Jane Olds (Parish Clerk)

- 1. Apologies for absence** – to receive apologies
Charlotte Carry's apologies were accepted.
- 2. Requests for Dispensations, Declarations of Interest, gifts and hospitality** – to receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct and note any gifts and hospitality

No declarations of interest had been received.

- 3. Public Participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders

The owner of Wendlebury Park Farm reported on actions taken by the owner of Aaron Logistics regarding the pallet trucks. Drivers had been told that it was unacceptable to cut the corners leaving the site and that it was damaging the road. Monitoring cameras would be mounted at the exit and the tapes would be available for 30 days should they be needed to check any passing traffic.

- 4. Reports from District and County Councillors** – for information only
Councillor Corkin sent a written report.

Councillor Hughes reported that the CDC budget and financial review was being completed; the Climate Change emergency was being considered and that CDC was working on achieving a carbon neutral status. A workshop on 6 February was being held to take this forward.

Councillor Hughes was currently Chairman of the Council and would be holding his Chairman's Event at Weston Manor on 21 March in aid of Katharine House Hospice and ARCH.

- 5. To confirm the Minutes of the Parish Council meeting held on 28 November 2019**
It was **RESOLVED** that these be accepted as a true record and were signed by the Chairman.

6. **Update on progress from the Minutes** – the Clerk /Chairman will report on progress of outstanding items which do not require further decision
- a. **Website Policy and the Protocol on Pre-application meetings for major developments** – had been published on the website

7. **Governance**

- a. **Councillor Co-option** – to consider any applications received
The Council received Mr Ivor Douglas (Doug) Blake’s application.

The Council considered the application and **RESOLVED** to agree to co-opt Mr Blake to the Council. The Clerk would arrange the paperwork on her return.

- b. **Meeting Dates** – to confirm the meeting dates for 2020 / 2021

The Council **RESOLVED** to agree to the following dates:

28 May - Annual Parish Meeting 7.30pm, Annual Meeting of the Parish Council to follow

July still to be confirmed, but possibly 16th

24 September

26 November

2021

28 January

25 March

8. **Training**

- a. **OALC Training** – to consider attendance of any of the latest courses

The Council noted the courses and **RESOLVED** to consider them further later in the year.

9. **Finance**

- a. **Financial Report** – to receive the report (for information)

As at 7 January the Accounts stood at

| | |
|-----------------|------------|
| Current Account | £8,729.99 |
| Savings Account | £16,225.84 |

There were no outstanding cheques

The Savings Account had received £5.43 in interest.

- b. **20/21 draft Budget** – to consider the draft budget

The Clerk provided the meeting with a draft budget which was considered. The Council **RESOLVED** to agree to remove the increase in the budget for the church lighting and footpath and to reduce the contingency for the Village Hall.

The Council **RESOLVED** to agree the budget of £8,545.00.

c. 20/21 Precept

CDC had informed the Parish that the estimated Tax Base for 2020/21 would be 189.9 (previous year 186.8). The CTRS Grant had been reduced by half to £64.345.

Having agreed the budget, the Council considered the Precept and **RESOLVED** to agree a 2.5% increase of £130 on the previous year to £5,315.00. The annual cost to a Band D household would be £27.99 – an increase of 23p over the whole year. The Clerk would inform CDC of the decision.

d. To consider invoices for payment itemised on the payment schedule

The Council **RESOLVED** to approve the following invoices for payment:

| Cheque no: | Payee and reason | Budget | Amount |
|-------------------|--|-----------------------|---------------|
| 200094 | Countrywide Grounds Maintenance Ltd – December and January instalments for Grass Cutting (Invoice nos 92823 and 97346) | Grass cutting | £166.12 |
| 200095 | OALC for Planning Course for Brett Chambers (Invoice no W-1032) | Training | £60.00 |
| 200096 | Wendlebury PCC for Allotment Rent contribution | Allotment expenditure | £300.00 |
| 200097 | JMC Olds for Clerk Salary 1 October – 31 December 2019 | Clerk’s Salary | £504.90 |

10. Planning

a. Applications – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted between the circulation of the agenda and the meeting

i. 20/00009/R56, Farm buildings at Manor Farm, Main Street, OX25 2PS for “Change of Use of three agricultural buildings to a mixture of B1 use”

The Council **RESOLVED** that as nothing material had changed to previous responses that a similar response of objection should be sent.

ii. 20/00043/AGN, at OS Parcel 0001 Adjoining Railway Line South West Of M40 Merton for “Two general purpose agricultural buildings each measuring 36.57 metres x 12.20 metres, to comprise a total area of 892.31 square metre20/00043/AGN”

The Council considered the application and **RESOLVED** that there were no comments or objections to the proposal.

b. Responses to Planning Applications – to note

- i. **19/02550/F** Great Lakes UK Ltd at Land to the east of M40 and south of A4095 Chesterton Bicester Oxon for “Redevelopment of part of golf course to provide new leisure resort (sui generis) incorporating waterpark, family entertainment centre, hotel, conferencing facilities and restaurants with associated access, parking and landscaping”

The Council noted the response to the application and made Councillor Hughes aware of the concerns regarding flooding and the impact on drainage and the Wendlebury Brook. A copy of the Parish Council response would be sent to Councillor Hughes.

c. Withdrawal of application – to note

- i. **19/02426/R56** at Farm buildings at Manor Farm, Main Street, OX25 2PS for “Change of use of agricultural buildings to flexible use (B1 & B2)”

d. Notices of Decision – to note

None had been received.

11. Oxfordshire Rural Services Survey – to consider a response

The Clerk had circulated a partially-completed Word version of the survey which the Council **RESOLVED** to agree that Tim Hibbert would finalise.

12. Parish Matters

a. A41 Crossing – to receive a progress report

Councillor Corkin had updated the meeting in his written report.

b. Expressway – to receive a progress report

No further progress had been made.

c. Safer Wendlebury – to receive a progress report

Tim Hibbert would talk to Charlotte Carry about recruiting new Speedwatch volunteers.

d. SE Relief Road – to receive a progress report

No further progress had been made.

e. Allotments – to receive a progress report

There had been problems with access and contractors for Highways locking out the allotment users. A new padlock needed to be purchased.

f. Village Playground – to consider how to help the Village Hall Committee refurbish the playground

No further progress was considered.

g. Bear Necessities – to consider how to work more closely with the nursery
The Council requested that the Clerk contact the nursery to ask what they were proposing. However, in principle, the Council was happy to take this forward.

h. VE Day – to consider how to mark the 75th anniversary
The early May Bank Holiday had been moved from the first Monday to 8 May to honour the VE Day anniversary. The Parish Council **RESOLVED** to agree that it did not have the capacity to organise this, but would be happy if any other group in the village or Church wished to run a celebration.

13. Reports from Meetings – to receive reports from any meetings attended

a. Environment Agency

The Chairman had chased Shaun Shaklefield for a follow-up from the flooding inspection visit. A villager reported that the Environment Agency had inspected the monitoring box, the batteries had been changed and additional solar panels added to improve performance.

b. Rural Resilience Meeting – 22 January

No one had been able to attend the meeting.

14. Attendance at Meetings

No further meetings had been arranged.

15. Correspondence – to note correspondence received not otherwise on the agenda where decisions were not required

The Clerk presented the meeting with a list of correspondence received which included:

a. OALC – November and December updates

b. Healthwatch – briefings

c. CDC – notification of withdrawal of Deddington Neighbourhood Plan

d. Rural Services Network – bulletins

e. Cllr Ian Corkin – County Council updates

f. TVP Police and Crime Commissioner - bulletins

g. OCC – TTRO re temporary footpath closure between Merton and Wendlebury

h. CPRE – update

i. OALC – Village Halls Week

j. Clerks and Councils Direct

16. Items for information or next Agenda only

a. Agenda Items

The Clerk requested that all items for the next agenda be submitted by Wednesday 11 March 2020.

17. Date of next meeting

The Council **RESOLVED** to agree to confirm the date of the next meeting as Thursday 26 March at 8pm

The meeting closed at 9.40pm

Signed

Dated