

**Minutes of a Meeting of Wendlebury Parish Council held on Thursday 11 July 2019,  
in Wendlebury Village Hall at 8.00pm**

**Present:** David Ford, Tim Hibbert (Chairman), Katy Mimpres, Kathy Sharp  
**In attendance:** 1 member of the public; Jane Olds (Parish Clerk)  
**Apologies:** Brett Chambers and Charlotte Carry

**1. Apologies for absence** – to receive apologies

Brett Chambers and Charlotte Carry's apologies were accepted.

**2. Requests for Dispensations, Declarations of Interest, gifts and hospitality** – to receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's code of conduct and note any gifts and hospitality

No declarations of interest had been received.

**3. Public Participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council's code of conduct and standing orders

One member of the public attended the meeting and updated the parish on the NHS Primary Care Network and GP provision in Bicester.

**4. Reports from District and County Councillors** – for information only

Cllr Corkin had met Tim Hibbert the previous day. Mr Hibbert reported that the OCC had received the funding for the design of the footbridge and was awaiting staff to complete the work. The safety of the Vendee Drive roundabout had been reviewed and it was confirmed that it had been badly designed which will take significant investment to correct.

No report had been received from Cllr Hughes.

**5. To receive and approve the Minutes** of the Parish Council meeting held on 16 May 2019

It was **RESOLVED** that these be accepted as a true record and were signed by the Chairman.

**6. Update on progress from the Minutes** – the Clerk /Chairman will report on progress of outstanding items which do not require further decision

**a. Risk Assessment and the Reserves Policy**

The Risk Assessment and Reserves Policy had been published on the website.

**7. Governance**

**a. Councillor Co-option** – to consider any applications received

No applications had been received.

## 8. Finance

### a. To receive the financial report – for information

As at 26 June the Accounts stood at

|                 |            |
|-----------------|------------|
| Current Account | £12,815.01 |
| Savings Account | £16,209.58 |

There were 2 outstanding cheques totalling £268.00.

The Savings Account had received £2.75 in interest.

The Standing Order of £35 to pay the Information Commissioner fee cleared on 30 May.

The peppercorn rent of £1 from the village hall had been received.

The OCC Grass Cutting grant of £302.17 had been received.

The VAT refund of £304.71 for the year 18/19 was submitted via the Government Gateway on 11 June.

The 2018/19 Certificate of Exemption was sent to the External Auditor and all the required documents published on the website. The Electors' Rights Notice had been published and was on the noticeboard and website.

### b. To consider invoices for payment itemised on the payment schedule

The Council **RESOLVED** to approve the following invoices for payment:

| Cheque no: | Payee and reason   | Budget           | Amount  |
|------------|--|------------------|---------|
| 200078     | JMC Olds for Clerk Salary 1 April – 30 June 2019                               | Clerk's Salary   | £504.90 |
| 200079     | Countrywide Grounds Maintenance Ltd – June Grass Cutting (Invoice no 63294)    | Grass cutting    | £83.06  |
| 200080     | Cherwell District Council – Uncontested Election Charge (Invoice no 7010517)   | Election Charges | £39.00  |
| 200081     | JMC Olds for Admin Expenses (printing £49.89; stationery £0.96; postage £9.25) | Admin Costs      | £60.10  |
|            | Annual Parish Meeting Expenses   | APM Expenses     | £23.16  |
|            | Mileage Expenses   | Mileage Expenses | £60.45  |

| <b>Cheque no:</b> | <b>Payee and reason</b>   | <b>Budget</b> | <b>Amount</b> |
|-------------------|---|---------------|---------------|
|                   | Total   |               | £143.71       |
| 200082            | Countrywide Grounds Maintenance Ltd – July Grass Cutting (invoice no 68073) | Grass cutting | £83.06        |

## 9. Training

### a. OALC Training – to consider attendance of any of the 2019 courses

The Council **RESOLVED** to agree that if any Councillor were available to attend the OALC Planning course on 21 November, that the Clerk should book it.

## 10. Planning

### a. Applications - to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted between the circulation of the agenda and the meeting

#### i. 19/01005/F and 19/01006/LB at Elm Tree House, Church Lane, OX25 2PN for Internal and external alterations to the house and garage

The Council considered the application and **RESOLVED** that while there were no objections to the proposal, the flood risk zones should be checked by the Planning Officer.

#### ii. 19/01170/F at Wendlebury Village Hall, Main Street, OX25 2PS for Improvement of community facilities at Wendlebury Village Hall comprising construction of a disabled toilet, garage for community mini-bus, installation of bi-fold doors to rear of Hall (Re-submission of 18/01363/F)

The Council considered the application and **RESOLVED** that there were no comments or objections to the proposal.

### b. To note Notices of Decision

#### i. Planning appeal reference: APP/C3105/W/19/3220463 for planning application reference 18/00848/F at Streamways, 8 Rectory Close, OX25 2PG for ‘Erection of new detached dwelling with integral garage’. Appeal dismissed by the Planning Inspector.

### c. For information

Wendlebury Park Farm Goods Vehicle Operators’ Licence.

The Clerk reported that she had received confirmation that the licence had been advertised in the Bicester Advertiser, contrary to previous understanding. The Parish was not a statutory consultee in the process, but OCC had responded that while there were no grounds for objection, that HGV traffic which accessed and egressed the site should do so from the north and not travel south through the village.

The Clerk would invite the applicants to the September Parish Council meeting.

## 11. Parish Matters

### a. **A41 Crossing** – to receive a progress report

The Clerk reported that the remedial roadworks had been completed. The Highways team reported that the subsidence was localised and had probably been exacerbated by the previous year's long hot summer as there were a number of roads suffering in a similar way.

The bus stop gate had been missed during the repair work but would be completed shortly.

### b. **East / West Expressway** – to receive a progress report and to consider further action

Tim Hibbert reported there were three organisations opposing the expressway. The No Expressway Alliance, No Expressway.org and the no new expressway .org which was promoting 'route 3'.

Concern was noted that OCC, and therefore by default, CDC, had signed non-disclosure agreements with Highways England.

### c. **Safer Wendlebury and 20mph zone** – to receive a progress report and to consider further action

The Council was pleased to see the implementation of the 20mph zone through the village at the end of June. The Clerk had publicised it widely, both on the website and via Facebook and had also asked for temporary 'new speed limit in force' signs to be stationed at both ends of the village.

There had been one expression of interest from a villager to help with the Speedwatch campaign.

### d. **SE Relief Road** – to receive a progress report

No further progress had been made.

### e. **Allotments** – to receive a progress report

The final vacant plot had been taken and the documentation sent out. The new leases and rent invoices would be sent out in September.

## 12. Reports from Meetings

### a. **CDC Parish Liaison Meeting** – 12 June

Tim Hibbert, Kathy Sharp and the Clerk attended the meeting; the minutes would be circulated when published.

The Clerk raised a question (prompted by the BBC1 *War on Plastic* television programme) about plastic recycling and whether Cherwell was able to guarantee

how residential recycling was being disposed of. Cllr Wood was not able to give a full answer and had asked for more information.

The main focus of the evening was given by the Assistant Director for Planning and Economy, Robert Jolley, who introduced the team of planning officers.

**b. Police Liaison Meeting – 19 June**

The Clerk attended the meeting. The Minutes had been circulated. It was hoped that the group would be able to have representation on the Bicester Town Council Traffic Advisory Group shortly.

**c. Redwood Consulting meeting – 9 July**

Tim Hibbert, Kathy Sharp and the Clerk attended the meeting with Chesterton Parish Council about the proposed water park development by Great Wolf Resorts on the back 9 holes of Chesterton Golf course. The proposed hotel would have 500 ‘family’ bedrooms accommodating at least four people per room. Major concerns relating to the traffic were raised. A planning application was anticipated in the Autumn.

**d. Joint Parishes Meeting – 10 July**

Tim Hibbert, David Ford and the Clerk attended the meeting at Chesterton Community Centre. A number of parishes – including Bucknell, Chesterton, Middleton Stoney and Weston on the Green – were represented. Great concern was raised by the lack of ‘joined-up’ thinking between developments around Bicester. It was agreed that the CDC / OCC Chief Executive, Yvonne Rees, would be invited to a meeting to outline the concerns.

**13. Attendance at Meetings**

No further meetings were planned.

**14. Correspondence** – to note correspondence received not otherwise on the agenda where decisions were not required

The Clerk presented the meeting with a list of correspondence received which included:

- a. **CDC** – re notification of Mid-Cherwell Neighbourhood Plan
- b. **Healthwatch** – updates
- c. **OCC** – re emergency planning exercise in Carterton
- d. **Rural Services Network** – bulletins
- e. **Thames Valley Police** – police and crime bulletins
- f. **OALC** – May and June updates
- g. **OCC** – Traffic sensitive streets consultation
- h. **CDC** – Cherwell Industrial Strategy – Parish Survey
- i. **Islip Medical Practice** – notice re practice procedures
- j. **OCC** – Community Transport newsletter
- k. **Expressway Alliance** – newsletter
- l. **CDC** – Community Link newsletter

- m. Open Spaces Society – summer update**
- n. Clerks and Councils Direct**

**15. Items for information or next Agenda only**

**a. Agenda Items**

The Clerk requested that all items for the next agenda be submitted by Wednesday 11 September 2019.

**b. Future Plans**

Following the successful implementation of the 20mph zone through the village, Tim Hibbert suggested producing a questionnaire for villagers to complete to find out what other projects could be considered.

**16. Date of next meeting**

The Council **RESOLVED** to agree to confirm the date of the next meeting as Thursday 26 September at 8pm

The meeting closed at 9.45pm

Signed .....

Dated .....