

# WENDLEBURY PARISH COUNCIL

Finance Report for Parish Council meeting on Thursday 16 May 2019

Agenda Item:

## 10. Finance

- a. Financial Report** – to receive the report  
As at 20 April the Accounts stood at

Current Account	£12,979.61
Savings Account	£16,204.17

There was one outstanding cheque for £27.20

The Current Account has received the first tranche of the Precept at £2,592.50.

The Savings Account has received £2.75 in interest

- b. Reserves** – to consider and agree the Policy and confirm the Reserves for 2019/20
- c. Statement of Accounts** – to consider and approve the Statement of Accounts for the year ending 31 March 2019
- d. Asset Register** - to update the Asset Register  
No amendments have been necessary as no material purchases were made last year.
- e. External Audit Certificate of Exemption** – to consider whether to complete a Certificate of Exemption from submission to the External Auditor due to being under the £25,000 threshold or to have a Limited Assurance Review
- f. External Audit Annual Governance Statement** – to complete the Statement for 2018/19
- g. External Audit Accounting Statements** – to complete the Statements for 2018/19
- h. Internal Auditor** – to receive the report  
No formal report was made by the Internal Auditor, but she inspected the books on 7 May and completed the AGAR Statement.

**i. Internal Auditor** – to appoint the Parish Internal Auditor for the year 2019/20

**j. Annual Subscriptions and Regular Payments** – to consider and agree the list

Subscriptions: annual by cheque

Community First Oxfordshire

Open Spaces Society

Oxfordshire Association of Local Councils

Oxfordshire Greenbelt Network

Oxfordshire Playing Fields Association

Society of Local Council Clerks

Clerk Salary: quarterly by cheque

Clerk Expenses (printing, postage, stationery and mileage): thrice yearly by cheque

Contribution to the Clerk for Office 365 Annual Subscription (one quarter contribution): annual by cheque

Grass cutting: bi-monthly by cheque (four cuts and two weed sprays evened out over the year)

Dog bin emptying: twice yearly – March / April and September / October by cheque

Information Commissioner: annual - £35 by Direct Debit in May

TP Jones Payroll: annual by cheque

Village Hall Play Area Maintenance: annual by cheque

Web Hosting and Domain Name renewal: annual by cheque

**k. Insurance Renewal** – to consider the renewal

The Parish Council is currently within the three-year binding agreement with Came and Company. The annual renewal is £314.84, which is a slight increase on last year.

**l. Invoices for payment** – to consider and approve invoices for payment itemised on the payment schedule