

**Minutes of the Meeting of Wendlebury Parish Council,
held on Thursday 24 March 2016, in Wendlebury Village Hall at 7.45pm**

- Present:** Julian Cordy (Chairman), Charlotte Carry, Brett Chambers, Tim Hibbert, Kathy Sharp
- In attendance:** One member of Ambrosden Parish Council, Jane Olds (Acting Parish Clerk)
- Apologies:** Jackie Hucker, Anni Thompson, OCC Cllr Catherine Fulljames, CDC Cllr Lynn Pratt

1. Apologies

The Councillors received and approved Jackie Hucker and Anni Thompson's apologies.

2. Declarations of Interest

Brett Chambers declared that he had a declaration of interest on the SE Relief Road as he is now employed by Capita who are retained by OCC for highways advice.

3. Public Participation

One member of Ambrosden Parish Council attended to discuss the issue of the SE Link Road.

Ambrosden PC had commissioned highways environmentalists and water experts to produce surveys for guidance which they were awaiting to be completed. They had concerns about the fact that Bicester Town Council had received a presentation about the proposed industrial park and warehousing to be located in Ambrosden, but that Ambrosden had not been consulted.

4. Minutes of the Parish Council Meeting held on

It was **RESOLVED** that these be accepted as a true record and were signed by the Chairman.

5. Gifts and Hospitality

No gifts or hospitality had been received by any of the Councillors.

6. Statutory Business

a. Vacancies and Recruitment

There had not been any success in appointing a permanent Clerk, but an experienced Clerk, Jane Olds, had agreed to help the Parish while the search continued. The Councillors **RESOLVED** to agree to Jane Olds acting as Clerk until a new Clerk could be appointed.

b. Approval of Payments made since last meeting

The Councillors **RESOLVED** to agree to the payment of £100 to Wendlebugs

c. Invoices for Payment

The Councillors **RESOLVED** to approve the following invoices for payment:

Cheque no:	Payee and reason	Amount
100640	Oxfordshire Association of Local Councils for Annual Subscription	£133.07
100641	Community First Oxfordshire for Annual Subscription	£55.00
100642	Cherwell District Council for Dog	£96.10

Cheque no:	Payee and reason	Amount
	Bin Emptying (invoice no 10030800)	
100643	Thirsk Community Care Association for Payroll	£61.00

The Councillors also **RESOLVED** to agree to the payment of £15 for the Oxford Green Belt Network Annual Subscription which would be paid once the new cheque book was received.

d. Confirmation of HMRC Payments

The Acting Clerk requested that the Councillors confirm that three payments, each of £107.20 were made to HMRC in July, September and December (a total of £321.60). The Councillors **RESOLVED** to confirm this.

e. Budget 2016 and Parish Precept

Julian Cordy confirmed that the budget had been set and that CDC had been notified of the Precept request.

7. Planning Applications

It was understood that a number of applications had been made in the village, but that only one had been received by Tim Hibbert.

Regarding Application reference 16/00297/F, 18 Rectory Close, the neighbours had been contacted and there is no objection to the proposed extension and works. However, concern was raised that the application was short on detail in terms of finishes. The work carried out so far does not use matching bricks to the new wall infilling the garage at the front and to the side wall where existing windows have been filled in.

Regarding application reference 15/02298/F, the Tim Hibbert had requested a meeting with Jon Westerman regarding the outstanding enforcement issues.

The Acting Clerk would contact CDC to ask them to update the records for the contact details.

Response to Local Plan Part 2. Tim Hibbert had spoken to David Peckford at CDC and requested a time extension which was agreed.

8. Reports

a. County Council

No report had been received, but Julian Cordy wished to record the Parish's thanks for all Catherine Fulljames' work on the SE Link Road.

b. District Council

No report had been received.

9. Matters Arising

a. Update on consultation process for SE Link Road

OCC had met the previous week to consider the Link Road and had safeguarded Option 2 which is not a satisfactory outcome. Julian Cordy had written to Cllrs Barry Wood and Lynn Pratt and would be meeting with Barry Wood shortly.

Cllr Fulljames informed the Parish that she had the right to call in the decision on factual matters, but that it would need ten Councillors' agreement.

The Parish did not feel that the proper process had been followed.

Julian Cordy would produce an update for the website.

b. Progress on audit items: registers, documents and asset management

The Councillors agreed to send the work they had done on Standing Orders, Financial Regulations and the Risk Assessment to the Acting Clerk for her input.

c. Meetings attended on behalf of the Parish Council

No further meetings had been attended.

d. Feedback from Garden Town Forum

The Forum had not met since November.

e. Community Emergency Planning Update

It was understood that the Church may be hoping to install toilets which would give an additional refuge in the village.

f. Decision on use of funds from proceeds of solar park

Further suggestions for spending the funds included extending the path through the Churchyard to the bus stop and replacing the bench as a public War Memorial. The Councillors **RESOLVED** to agree to the replacement of the bench which would include a plaque (wording to be agreed). Brett Chambers agreed to investigate the costs.

g. Land for playing field discussion

No further discussion was needed.

h. Flooding

No update had been received from the Environment Agency, but one was expected in April.

i. Website

The framework for the website had been completed. Once the Acting Clerk had received all the documents electronically, she would populate the website and it could then be published.

j. Speedwatch (update)

No further progress had been made as villagers were reluctant to help.

k. SSE Grants (update)

No report was made.

1. White Line painting in front of pumping station

The land in front of the pumping station is private property, but it was agreed that Charlie Carry would discuss the matter with the owner of the property.

10. Correspondence

The Acting Clerk had circulated the following correspondence:

- a. OCC – Oxfordshire Together
- b. CDC – Bias in Decision Making
- c. OALC – February update
- d. CDC – re Queen’s 90 birthday celebrations and grant
- e. OALC – training and S137 figure update
- f. OCC, Ian Hudspeth – re Districts proposal for devolution
- g. Peter Maggs – re the 25a bus service

11. Any Other Business

a. Safer Wendlebury

It had been suggested that the A41 slip road be closed and this would cost in the region of £7,000, but no County funding is available, however, the Councillors agreed that this would be a good use of the Solar Park money. The Councillors recognised that all options would be needed in order to consult with the village.

It was noted that the ‘back road’ was in a poor state of repair and that the closure of the junction would result in greater use of the road.

b. Litter Pick

The litter pick had been planned for 16 April.

c. Oxfordshire Together

With the devolution of services from OCC to the Parish Councils very likely, it was agreed that it would be good to find a cluster of parishes in the area who would be prepared to work together to take on the additional work.

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It was suggested that Jackie Hucker may be able to take on this responsibility.

d. Open Gardens

The issue of parking had been raised, but it was noted that this was not the responsibility of the Parish Council.

12. Date of next meetings

The Councillors **RESOLVED** to agree to the following dates all to commence at 8pm in the Village Hall:

26 May – Annual Parish Meeting and Annual Meeting of the Parish Council

14 July

15 September

24 November

13. Items for information or next Agenda only – all items for the next agenda to be submitted to the Acting Clerk by Monday 16 May 2016

14. Date of next meeting

The Councillors **RESOLVED** to agree the date of Thursday 26 May at 8pm in the Village Hall for the Annual Parish Meeting with the Annual Meeting of the Parish Council to follow.

The meeting closed at 9.00pm

Signed Dated